



**SOUTHWESTERN ILLINOIS COLLEGE
DISTRICT 522**

BOARD POLICY

TITLE:	Position Description - Board Chairman
CODE:	2005
DATE ADOPTED:	March 20, 1991
DATE REVIEWED:	May 2008; April 2020
DATE AMENDED:	June 2008; May 2020

I. SELECTION AND REMOVAL

The chairperson of the Board of Trustees shall be elected by the Board from among its members. The election of the chairperson shall occur at the reorganization meeting of the Board following District 522 trustee elections. Election of the chairperson shall also occur at the next regularly scheduled Board of Trustees' meeting following the resignation, death or removal of the past chairperson. The individual so designated would serve the remainder of the two-year term of office. The chairperson can be removed by majority vote of the Board.

II. DUTIES

The duties and powers of the chairperson can be altered by the Board and shall be consistent with the duties and powers of the Board of Trustees as stated in the Public Community College Act.

The chairperson shall:

1. Serve as presiding officer at Board meetings.
2. Arrange with the President the agenda of Board meetings.
3. Appoint and disband committees of the Board.
4. Appoint Board members to ad hoc committees designated by the President as appropriate.
5. Serve as the coordinator between the Board and the President.
6. Serve as official spokesperson for the Board of Trustees.